

CITY COMMISSION AGENDA ITEM

TITLE	Request to Fill Sewer Maintenance Worker Position
SUBMITTING DEPARTMENT	Department of Public Services
PRESENTER	Kevin Yee
MEETING DATE	July 14, 2025

ATTRITION POLICY

Purpose: The City of Royal Oak may at times face revenues that are not sufficient to necessarily meet operating and capital needs. For that reason, each position vacancy should be reviewed to ensure a balanced budget can be maintained, prior to seeking to fill the position.

Policy: All City of Royal Oak full-time positions except sworn police and fire positions that become vacant, for any reason, may only be filled with specific approval from the City *Commission*.

[Adopted 06/02/2008 and Amended 05/20/2024]

EXECUTIVE SUMMARY

The City's Sewer Maintenance Worker position is open due to a resignation. Public Services is requesting to fill this vacancy. This individual would repair and maintain the City's storm and sanitary sewer system including rebuilding manhole and catch basin structures.. This position is critical to maintain the City's sewer system.

BUDGET IMPACT SUMMARY	
Anticipated Salary and Benefit Cost	Wage range \$54,270 - \$59,326 Benefits range: \$16,000-\$37,000
Included in the budget	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are you filling a position that was previously held?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Funding Source/GL Number:	592-540-70203

OTHER FISCAL IMPACTS:

Select all that apply.

☐ No fiscal impact

☐ Revenue impact (details below)

☐ Training Required (details below)

STRATEGIC INITIATIVE ALIGNMENT:

This position will ensure city sewers are maintained and in good working order.

PROPOSED CITY COMMISSION RESOLUTION:

Be it resolved, the Royal Oak City Commission hereby approves the filling of the Sewer Maintenance Worker Position.