

Request for Purchase Order Approval

July 2, 2025

The Honorable Mayor Fournier and
Members of the City Commission:

If the city commission is in agreement, the following resolution to approve purchase orders is recommended:

Be it resolved, the city commission approves the following requisition/purchase orders for fiscal year 2025-26:

Requisition # R009171
Vendor: JH Hart Urban Forestry
Requesting approval for: \$600,000
Price Source: in a multi-year contract
Budgeted: \$600,000
Department / Fund: solid waste / solid waste
Description: tree trimming, removal & forestry issues

Requisition # R009165
Vendor: RKA Petroleum Companies
Requesting approval for: \$550,000
Price Source: cooperative purchase with Sterling Heights
Budgeted: \$550,000
Department / Fund: motor pool / motor pool
Description: gasoline/purchase fuel

Requisition # R009170
Vendor: Trans-Tek Transport
Requesting approval for: \$315,000
Price Source: in a multi-year contract
Budgeted: \$315,000
Department / Fund: multiple / multiple
Description: refuse haul out from DPS yard & material for DPS operations

Requisition # R009199
Vendor: Dell Marketing L.P.
Requesting approval for: \$300,000
Price Source: MiDeal pricing (contract # 071B6600111)
Budgeted: \$300,000
Department / Fund: information systems / information systems
Description: laptop replacements & licensing

Requisition # R009173
Vendor: Ferguson Waterworks
Requesting approval for: \$250,000
Price Source: bid by another entity/Oakland County contract #008704
Budgeted: \$250,000
Department / Fund: meter services / water & sewer
Description: water meters & parts

Requisition # R009186
Vendor: Detroit Salt Company
Requesting approval for: \$250,000
Price Source: bid by another entity/Farmington Hills (awarded April 2023), lowest of 3 bids
Budgeted: \$250,000
Department / Fund: major & local streets / streets winter maintenance
Description: rock salt

Requisition # R009169
Vendor: Midwest Tape
Requesting approval for: \$162,000
Price Source: estimation
Budgeted: \$162,000
Department / Fund: library / library
Description: downloadable- audio, video, etc. / library video & audio resources

Requisition # R009168
Vendor: Ingram Library Services
Requesting approval for: \$141,380
Price Source: estimation
Budgeted: \$141,380
Department / Fund: library / library
Description: purchase books

Requisition # R009194
Vendor: EMS Management & Consultants
Requesting approval for: \$120,000
Price Source: in a multi-year contract
Budgeted: \$120,000
Department / Fund: ambulance services / public safety
Description: ambulance billing services

Requisition # R009174
Vendor: BS & A Software
Requesting approval for: \$115,000
Price Source: in a multi-year contract

Budgeted: \$115,000
Department / Fund: information systems / information systems
Description: annual software licensing/maintenance for BS & A software

Requisition # R009196
Vendor: Allied Printing
Requesting approval for: \$111,560
Price Source: estimation
Budgeted: \$111,560
Department / Fund: water billing & treasurer / water & sewer & general
Description: water & tax billing printing & postage

Requisition # R009164
Vendor: Core & Main
Requesting approval for: \$110,000
Price Source: bid by another entity (Troy)
Budgeted: \$110,000
Department / Fund: water maintenance / water & sewer
Description: curb stop/box copper, bricks, block, mortar, pipes

Requisition # R009190
Vendor: Eganix Inc.
Requesting approval for: \$97,560
Price Source: estimation
Budgeted: \$97,560
Department / Fund: sewer maintenance / water & sewer
Description: micro tab for grease in CBD sewers

Requisition # R009192
Vendor: Howard L Shifman PC
Requesting approval for: \$96,000
Price Source: quote (1)
Budgeted: \$96,000
Department / Fund: human resources / general
Description: labor attorney special retainer

Requisition # R009175
Vendor: UTEC
Requesting approval for: \$95,000
Price Source: in a multi-year contract
Budgeted: \$95,000
Department / Fund: information systems / information systems
Description: printer maintenance & support

Requisition # R009172

Vendor: The Library Network
Requesting approval for: \$81,500
Price Source: estimation
Budgeted: \$81,500
Department / Fund: library / library
Description: library network data services, circulation fees, item linking, Smart Access Manager, basic fees for the shared automation system, Deep Freeze license & headphones, barcodes, earbuds, delivery service fee, datamailers that notify people of lost items, RB digital audiobooks & magazine subscription, Tumblebooks subscription

Requisition # R009188
Vendor: NYE Uniform
Requesting approval for: \$85,000
Price Source: estimation
Budgeted: \$85,000
Department / Fund: multiple / multiple
Description: uniforms

Requisition # R009176
Vendor: Ajax Materials Corporation
Requesting approval for: \$75,000
Price Source: bid by Royal Oak (lowest of 2 bids)
Budgeted: \$75,000
Department / Fund: streets maintenance / major & local streets
Description: asphalt supplies

Requisition # R009189
Vendor: Frank Everingham
Requesting approval for: \$70,000
Price Source: estimation
Budgeted: \$70,000
Department / Fund: inspection/code enforcement / state construction code
Description: electrical inspector

Requisition # R009166
Vendor: Rocket One Stop Office
Requesting approval for: \$60,000
Price Source: estimation
Budgeted: \$60,000
Department / Fund: multiple / multiple
Description: printing services for flyers, signs, stickers, etc.

Requisition # R009183
Vendor: Bound Tree Medical LLC

Requesting approval for: \$60,000
Price Source: bid by another entity/Farmington Hills (awarded February 2020) on behalf of the southeast Michigan emergency medical supplies cooperative (SMEMS) with extensions to the MITN purchasing cooperative

Budgeted: \$60,000
Department / Fund: ambulance services / public safety
Description: fire & EMS supplies

Requisition # R009195
Vendor: First Choice Services
Requesting approval for: \$60,000
Price Source: estimation
Budgeted: \$60,000
Department / Fund: community promotion & court / general
Description: coffee services

Requisition # R009198
Vendor: Amazon Capital Services
Requesting approval for: \$57,300
Price Source: cooperative
Budgeted: \$57,300
Department / Fund: library / library
Description: library supplies

Requisition # R009163
Vendor: Home Depot
Requesting approval for: \$55,000
Price Source: Mi-Deal pricing/contract # 071B7700159
Budgeted: \$55,000
Department / Fund: multiple / multiple
Description: tools & hardware as needed

Requisition # R009191
Vendor: Grand Blanc Printing Co.
Requesting approval for: \$54,500
Price Source: bid by another entity (Troy)
Budgeted: \$54,500
Department / Fund: community promotion / publicity tax
Description: printing for 4 issues of Insight magazine/fall, winter, spring, summer

Requisition # R009162
Vendor: Cintas Corporation
Requesting approval for: \$50,000
Price Source: Omnia Partners/contract #222886

Budgeted: \$50,000
Department / Fund: multiple / multiple
Description: cleaning service for floor mats at city hall and other various city buildings

Requisition # R009187
Vendor: BigBelly
Requesting approval for: \$37,000
Price Source: in a multi-year contract
Budgeted: \$37,000
Department / Fund: solid waste / solid waste
Description: high capacity refuse/recycling station

Requisition # R009200
Vendor: Municipal Emergency Services
Requesting approval for: \$35,000
Price Source: Sourcewell contract (#011124-MES)
Budgeted: \$35,000
Department / Fund: public safety / fire
Description: fire uniform clothing & gear

Requisition # R009197
Vendor: Brodart
Requesting approval for: \$30,190
Price Source: estimation
Budgeted: \$30,190
Department / Fund: library / library
Description: office supplies & books

Requisition # R009193
Vendor: Office Depot
Requesting approval for: \$30,000
Price Source: bid by another entity/Oakland County contract #010418
Budgeted: \$30,000
Department / Fund: multiple / multiple
Description: office supplies for city departments

Be it resolved, the city commission approves the following requisition/purchase orders for fiscal year 2024-25:

Requisition # R008405 change order
Vendor: JH Hart Urban Forestry
Requesting approval for: \$15,000 additional for a total of \$615,000
Price Source: in a multi-year contract

Budgeted: \$615,000
Department / Fund: solid waste / solid waste
Description: tree trimming, removal & forestry issues

Requisition # R008846 change order
Vendor: Marine City Nursery Company
Requesting approval for: \$4,230 additional for a total of \$201,750
Price Source: in a multi-year contract
Budgeted: \$201,750
Department / Fund: parks & forestry, streets parkway maintenance / general, major streets, local streets
Description: tree planting program

Requisition # R009110 change order
Vendor: Ready Dig Excavation
Requesting approval for: \$75,230 additional for a total of \$136,380
Price Source: bid by Royal Oak
Budgeted: \$136,380
Department / Fund: parks & forestry / roots
Description: arboretum pathway improvements

Requisition # R009059 change order
Vendor: Macqueen Equipment
Requesting approval for: \$18,400 additional for a total of \$134,700
Price Source: MiDeal pricing (contract # 240000000166)
Budgeted: \$134,700
Department / Fund: multiple / multiple
Description: equipment

Requisition # R009155
Vendor: PK Contracting
Requesting approval for: \$120,050
Price Source: bid by another entity (Troy)
Budgeted: \$120,050
Department / Fund: streets traffic control / major streets
Description: pavement markings

Requisition # R008406 change order
Vendor: Ajax Materials Corporation
Requesting approval for: \$10,100 additional for a total of \$85,100
Price Source: bid by Royal Oak (lowest of 2 bids)
Budgeted: \$85,100
Department / Fund: streets maintenance / major & local streets
Description: asphalt supplies

Requisition # R008397 change order

Vendor: The Dent Shop
Requesting approval for: \$7,800 additional for a total of \$60,800
Price Source: estimation
Budgeted: \$60,800
Department / Fund: motor pool / motor pool
Description: repairs of vehicles

Requisition # R008491 change order
Vendor: Bianco Travel & Tours Inc.
Requesting approval for: \$8,500 additional for a total of \$48,500
Price Source: sole source
Budgeted: \$48,500
Department / Fund: senior center / senior citizen services
Description: travel costs for senior center trips

Requisition # R008470 change order
Vendor: Kiesler's Police Supply
Requesting approval for: \$9,900 additional for a total of \$44,900
Price Source: estimation (MiDeal pricing/contract #071B6600124)
Budgeted: \$44,900
Department / Fund: police / public safety
Description: police ammo & weapons & training

Requisition # R008454 change order
Vendor: Garrett Door Company
Requesting approval for: \$2,000 additional for a total of \$37,000
Price Source: quotes
Budgeted: \$37,000
Department / Fund: multiple / multiple
Description: door replacements & repairs

Requisition # R008572 change order
Vendor: DSS Corporation
Requesting approval for: \$2,000 additional for a total of \$33,520
Price Source: in multi-year contract
Budgeted: \$33,520
Department / Fund: information systems / information systems
Description: document imaging management services & 911 recording support

Requisition # R008659
Vendor: Carrier & Gable
Requesting approval for: \$33,100
Price Source: MiDeal pricing (contract #200000000552)
Budgeted: \$33,100
Department / Fund: multiple / multiple

Description: electrical supplies for traffic signals

Requisition # R008438
Vendor: Oakland Community College
Requesting approval for: \$30,880
Price Source: estimation
Budgeted: \$30,880
Department / Fund: multiple / multiple
Description: training & education

Requisition # R008780
Vendor: Royal Oak Restaurant Association
Requesting approval for: \$30,000
Price Source: approved by the DDA
Budgeted: \$30,000
Department / Fund: DDA/TIFA / DDA development
Description: beer & wine stroll

Requisition # R008465
Vendor: Gunners Meters & Parts
Requesting approval for: \$26,000
Price Source: estimation
Budgeted: \$26,000
Department / Fund: meter services & water maintenance / water & sewer
Description: meter couplings

Respectfully submitted,

Kymberly Coy
Finance Director

Approved,

Joseph Gacioch
City Manager