

CITY COMMISSION AGENDA ITEM

TITLE	2024 Historic District Study Committee Annual Report
SUBMITTING DEPARTMENT	City Manager
PRESENTER	Carol Schwanger
MEETING DATE	March 24, 2025
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
CERTIFIED RESOLUTION	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY *(include history of previous Commission action/discussion, background, scope of work, etc.):*

Pursuant to the Royal Oak Municipal Code Chapter 82 Historic Preservation the Historic District Study Committee conducts studies of properties to be offered for establishment of historic districts. While not specifically required by the ordinance, the Historic District Study Committee has provided the City Commission with an annual report to keep them apprised of preservation initiatives. Attached is the 2024 Historic District Study Committee's 2024 Annual Report.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	
AMOUNT CURRENTLY BUDGETED	
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

☐ No fiscal impact

☐ Workload impact (details below)

☐ Revenue impact (details below)

☐ Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

Not applicable

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

Not applicable

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*
Not applicable

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

The 2024 Historic District Study Committee's Annual Report aligns with the City Commission's Strategic Plan as it demonstrates how the HDSC's work is performed in a welcoming and engaged manner to support a livable community; and the effort to save structures rather than demolition and add to landfills aligns with the environmental goals of the City Commission to create more sustainable practices. .

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

Each of the historic district study committee's 2024 meetings were public meetings conducted following the Open Meetings Act and properly noticed to the city's website. Upon acceptance by the City Commission, this report will be made available on the city website and printed copies made available at city hall, the public library, and the Mahany-Meining Senior Community Center.

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

Each member of the historic district study committee contributed to the annual report, with the Chairperson Tammis Donaldson overseeing the project and member Leo Derdelakos adding his design expertise to format the final report.

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

Be it resolved, the Royal Oak City Commission accepts the 2024 Historic District Study Committee Annual Report.

ATTACHMENTS: 2024 Historic District Study Committee Annual Report