



MEMORANDUM

DATE: March 27, 2025

TO: Planning Commission

FROM: Planning Division

SUBJECT: Public Hearing on the Proposed Master Plan

Per that state act, the planning commission must hold no less than one public hearing on the Proposed Master Plan. The required public hearing will take place Tuesday, April 8, 2025 at 7:00 p.m. during the regularly scheduled Royal Oak Planning Commission meeting.

Notice of the required public hearing was distributed in the following ways. Notice was posted to the dedicated website (planroyaloak.com). Notice is posted in the lobby at city hall. Notice was published in the March 19, 2025 edition of The Daily Tribune and Oakland Press. Mass email notice regarding the public hearing was provided to those who signed up to receive notice about the Master Plan. Notice was distributed in several weekly mass email notices regarding current city-related topics of importance. The landing page of the city's website (romi.gov) was changed to provide notice of the public hearing. Notice was distributed via the city's social media accounts.

A reminder that the public hearing is not a presentation. The city's consultant (DPZ CoDesign) will virtually attend the meeting to answer any questions the planning commission may have after the public hearing.

The required public hearing is a formal setting whereby members of the public may express their thoughts to the planning commission on its Proposed Master Plan. Planning commissioners are encouraged to be open minded to all constructive expressions and consider various vantagepoints in their decisions on steps in the Master Plan process.

To facilitate an orderly and expeditious public hearing, staff suggest that the chairperson direct anyone that wishes to provide no greater than three minutes of comment to form a single file line along the far wall of the city commission chambers. Upon conclusion of an individual's comments, the next individual in line may step forward to the podium. Staff also suggest that only individual comments be provided. No one individual may ask to speak for greater than three minutes to represent comments of a theoretical collective group of individuals.

Members of the Royal Oak Police Department will be present to help ensure that the public hearing is a safe space for all participants.