



MEMORANDUM

DATE: January 29, 2025

TO: Planning Commission

FROM: Planning Division

SUBJECT: Set the Public Hearing on the Proposed Master Plan

At their January 27th meeting, the Royal Oak City Commission concurred with the planning commission and adopted the draft dated January 14, 2025, as the Proposed Master Plan. They also adopted a motion authorizing staff to prepare and distribute notice to entities identified in the state act. Staff have since distributed the required notice. The 63-day comment period ends April 4th.

Per that state act, the planning commission must hold no less than one public hearing on the Proposed Master Plan. The public hearing will afford individual members of the public in attendance no greater than three minutes of comment. The planning commission must adopt a motion to set the public hearing date, time, and location. A reminder: this is not a presentation. The city's consultant (DPZ CoDesign) is not scheduled to attend / participate.

Staff recommend holding the required public hearing on Tuesday, April 8, 2025, in the city commission chambers at city hall (203 S. Troy St., Royal Oak, MI 48067). As the second Tuesday of the month, the room is already reserved.

The facility allows for overflow seating and provides an inclusive setting for those with mobility and impairment concerns. The audio / video equipment allows the meeting to be livestreamed, with closed captions, on the city's cable channel and streaming apps. A recording of the meeting allows it to be viewed on-demand for future reference. Large surface parking lots, at no cost / free, surround city hall. Barrier-free parking, access, and facilities exist on-site. Additionally, the city commission chambers offer no cost / free hearing assistance devices to those with hearing impairments. Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the city clerk's office at 248-246-3050 at least two (2) business days prior to the meeting.

Members of the Royal Oak Police Department may be present to help ensure that the public hearing is a safe space for all participants.

Should the planning commission agree, the following resolution is recommended for adoption:

Be it resolved that the Royal Oak Planning Commission directs staff to distribute notice, in accordance with the Michigan Planning Enabling Act (Public Act 33 of 2008, as amended), of the public hearing on its Proposed Master Plan during its Tuesday, April 8, 2025, regularly scheduled meeting in the City Commission Chambers, Room 121, 203 South Troy Street, Royal Oak, Michigan 48067.