

## CITY COMMISSION AGENDA ITEM

<b>TITLE</b>	<b>Approval of EV Transit Van Purchase for Senior Transport Services</b>
<b>SUBMITTING DEPARTMENT</b>	<b>Department of Public Service</b>
<b>PRESENTER</b>	<b>Aaron Filipski</b>
<b>MEETING DATE</b>	<b>January 27, 2025</b>
<b>SECOND READING REQUIRED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>CERTIFIED RESOLUTION</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**EXECUTIVE SUMMARY** *(include history of previous Commission action/discussion, background, scope of work, etc.):*

The City has been awarded a voucher through the U.S. Department of Energy's Energy Efficiency and Conservation Block Grant (EECBG) program to reimburse the purchase cost of a 2023 all-electric, wheelchair-accessible Starcraft E-Transit van. This van will serve the Senior Center's transportation program, demonstrating the City's commitment to sustainability and the well-being of our senior community.

Purchase pricing is secured via the State of Michigan Vehicle Purchasing program, and delivery is expected within 30-60 days after approval. Meanwhile, preparations for level 2 charging infrastructure are underway, with engineering consultants developing bid specifications and construction plans. A funding request for charger installation will follow after bid review. Interim charging and storage solutions are in place to ensure immediate usability upon the van's arrival.

This initiative underscores the City's leadership in aligning operational investments with sustainability objectives.

### Fiscal Impact

<b>BUDGET SUMMARY</b>	
<b>EXPENDITURE REQUIRED</b>	<b>\$99,753.37</b> – to be offset by voucher award reimbursement
<b>AMOUNT CURRENTLY BUDGETED</b>	<b>None</b>
<b>BUDGET AMENDMENT REQUIRED</b>	<b>Yes</b>
<b>FUNDING SOURCE/ GL NUMBER</b>	<b>Motor Pool Capital Outlay 661.442.97000</b>
<b>WAS THIS A BUDGETED EXPENSE?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**OTHER FISCAL IMPACTS:** (Select all that apply.)

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> No fiscal impact<br><input type="checkbox"/> Workload impact (details below) | <input type="checkbox"/> Revenue impact (details below)<br><input type="checkbox"/> Operations Impact (details below) |
|--|---|

**REVENUE IMPACT:** *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

None.

**WORKLOAD IMPACT:** *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

None.

**OPERATIONS IMPACT:** *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

The additional funds to offset the costs of the vehicle are covered under the federal grant program.

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### **ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS**

*Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.*

This purchase aligns with the city's sustainability and climate action plan goal/action step 2.3.2: *Convert municipal fleet to EVs or other alternative fuel vehicles, as appropriate.*

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### **COMMUNITY ENGAGEMENT**

*Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.*

Development of the sustainability and climate action plan involved significant community engagement efforts.

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### **BOARD AND COMMISSION FEEDBACK**

*Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:*

The Royal Oak City Commission and the Environmental Advisory Board have regularly indicated interest in integrating electric vehicles into city operations.

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### **LEGAL COMMENTS**

### **PROPOSED COMMISSION RESOLUTION:**

**BE IT RESOLVED,** the Royal Oak City Commission hereby approves the purchase of a 2023 all-electric 9-passenger Starcraft E-Transit van from Hoekstra

**Transportation for \$99,753.37 and authorizes staff to issue a purchase order in that amount, and;**

**BE IT FURTHER RESOLVED, the Royal Oak City Commission directs staff to reimburse the motor pool capital outlay account with funds received from the EECBG voucher upon receipt.**

**ATTACHMENTS:**

- New Vehicle Order Form – Hoesktra Transportation
- Vehicle Example and Configuration Illustration